



SWAMI VIVEKANAND  
**SUBHARTI**  
UNIVERSITY  
Approved by UGC  
Where Education is a Passion...



AN ISO 21001 :2018 ORGANIZATION

OFFICE OF THE REGISTRAR  
**D K Saxena**  
DHM; MBA; PGDIPR  
REGISTRAR  
registrar@subharti.org

Ref. No.: U-07/SVSU/2023/2293

Dated: 20.06.2023

### OFFICE ORDER

#### **Sub.: Constitution of Narcotic Committee to destroy illicit material.**

Swami Vivekanand Subharti University Disciplinary committees and competent authorities make surprise checks in various universities hostels. During these raids, seized illicit material will be submitted to Additional Registrar (NM) with proper noting and stock. He will keep the material under lock and key and maintain a proper record of date and amount submitted to him.

I have been directed by Hon'ble Vice Chancellor to constitute a narcotic committee with a scope of work to destroy seized illicit material thoroughly either by burning or as government defined procedure as per extant statutory laws, on quarterly basis. The constitution of the committee will be as follows:

- (i) Dean-Law as chairman
- (ii) Chief Proctor as Member
- (iii) Nomination from Community Medicine as Member
- (iv) Additional Registrar (NM) as Secretary.

The committee is advised to submit their quarterly report to Hon'ble Vice-Chancellor.

  
20/06/2023  
Registrar

Copy to:

1. Hon'ble Vice-Chancellor
2. The Chief Executive Officer
3. The Executive Officer
4. All the HsOI/HsOD
5. IQAC
6. Chief Warden(s)
7. Senior Warden(s)
8. Committee Members

  
Registrar

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Subhartipuram, NH-58, Delhi-Haridwar Bypass Road, Meerut-250005, (U.P.) INDIA

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